

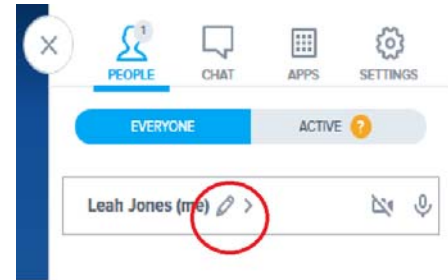
BLUEJEANS ADVANCED FUNCTIONS



NAME CHANGE

Change How Your Name Appears in BlueJeans

- Once in BlueJeans meeting, navigate to “People” and locate your name.
- Hover over your name and the pencil icon will appear.
- Click on pencil to change name.



VIRTUAL BACKGROUND

Blur Background or Add Virtual Background

- Once in BlueJeans meeting, navigate to “Settings”
- Locate “Preferences” towards bottom of screen.
- Click “Virtual Background” in new window to:
 - Blur
 - Add Image
 - Select pre-loaded image

