

PROCESS AND DEADLINES

STEPS

DEADLINE

<p>1 REGISTER YOUR COMPANY. Includes one free conference registration.</p>	<p>JUNE 28, 2019</p>
<p>2 VENDORS - CONTACT WDs TO SECURE REQUESTS. Vendors must receive at least 8 WD requests or participation is canceled.</p>	<p>BY JULY 26, 2019</p>
<p>3 WDs TO RECEIVE LINK TO MAKE ONLINE ONE-ON-ONE REQUESTS. Online requests made through MeetMax scheduling site.</p>	<p>SENT ON JULY 8, 2019</p>
<p>4 DEADLINE FOR WDs TO MAKE ONLINE ONE-ON-ONE REQUESTS.</p>	<p>BY JULY 19, 2019</p>
<p>5 VENDORS TO RECEIVE LINK TO MAKE ONLINE ONE-ON-ONE REQUESTS. Online requests made through MeetMax scheduling site. List of WDs requesting to meet with your company will be displayed in MeetMax.</p>	<p>SENT ON JULY 29, 2019</p>
<p>6 DEADLINE FOR VENDORS TO MAKE ONLINE ONE-ON-ONE REQUESTS.</p>	<p>BY AUG. 9, 2019</p>
<p>7 RESERVE YOUR HOTEL ROOM ONLINE. Reserve at www.autocare.org/awdaconference. Rooms are only available for AWDA Conference attendees. Vendors to receive link to reserve meeting suite in company registration confirmation email. Meeting suite may also be used as a guestroom.</p>	<p>*JULY 31, 2019 <small>(Rooms available at a first-come first-served basis)</small></p>
<p>8 FINAL ONE-ON-ONE SCHEDULES WILL BE SENT.</p>	<p>BY SEPT. 6, 2019</p>
<p>9 REGISTRATION FEES INCREASE BY \$100.</p>	<p>BEGINS OCT. 1, 2019</p>
<p>10 VENDORS RECEIVE THEIR VENETIAN SUITE ASSIGNMENT.</p>	<p>BY OCT. 30, 2019</p>



COMPANY AND PRIMARY ATTENDEE REGISTRATION

DEADLINE: JUNE 28, 2019

NOVEMBER 2-4, 2019
LAS VEGAS, NEV.

By registering for the 2019 AWDA Conference you give consent to the organization to share your provided contact information with other registered attendees.

COMPANY TYPE*

(registration includes one attendee)

- Manufacturer/Business Service**** **\$1,155**
- WD** **\$385**

* Must be members of the Auto Care Association's AWDA segment to register for this conference unless by special invitation.

** Manufacturers must be exhibiting at AAPEX 2019 to register for this conference. First time attendee manufacturers are subject to review prior to registration completion. Additional company information may be needed to qualify to attend.

PRIMARY DELEGATE INFORMATION

(above registration fee includes one free attendee)

First Name	Badge Name	
<hr/>		
Last Name		
<hr/>		
Title		
<hr/>		
Company Name		
<hr/>		
Address		
<hr/>		
City	State	Zip
<hr/>		
Email	Phone	
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Please check here for AWDA staff to contact you if you have any dietary restrictions or special needs.

Expected number of teams participating in One-on-One business meetings:
 One Two Three Four

* Number of teams refers to number of schedules a company will have, NOT the number of individuals participating in the meetings. Unable to add teams after June 28, 2019.

(For additional attendees please complete "Attendee Registration" form.)

SPOUSE/GUEST REGISTRATION

Spouse/guest registration is complimentary, but does not include admittance to One-on-One meetings.

First Name

Last Name

Nickname for Badge

CONFERENCE COMMUNICATION- MAIN CONTACT

Check box if primary delegate should receive all conference information. This contact will receive all of the One-on-One scheduling information.

Contact

Company Name

Email

Phone

PAYMENT INFORMATION

Payment must accompany Registration Form.

Check enclosed \$ _____ (payable to Auto Care Association)

Charge to: Visa MasterCard AmEx

Credit Card #

Expiration Date

 CVV:

Name on Card

Signature

VENDOR REQUIREMENT

In order to maintain a balanced ratio of vendors to WDs which will result in fuller meeting schedules, all vendor companies must receive at least 8 WD requests. Any vendors that do not meet that requirement by July 26, 2019 will have their registration cancelled and all fees refunded.

CANCELLATION/REFUND POLICY

Full refunds will be processed for cancellations received up to 30 days before the conference start date. Cancellations received after 30 days will receive a 50 percent refund. No refunds will be processed for cancellations received 14 days before the conference.

ONLINE HOTEL RESERVATIONS!

Reserve your hotel online at www.autocare.org/awdaconference. Hotel reservations without AWDA Conference Registration will be cancelled.

Manufacturers/Business Services - The link to reserve your One-on-One meeting suite (which may also be used as a guestroom) will be included in your company registration confirmation email.



RETURN COMPLETED FORM TO:

AWDA - Auto Care Association, 7101 Wisconsin Avenue, Suite 1300, Bethesda, MD 20814

FAX: 301-654-3299 **EMAIL:** heather.dellapenna@autocare.org. Please do not mail if already faxed. This will result in duplication of charges.