

2026 AWDA One-on-One Meetings Checklist

Thanks so much for participating in the 2026 AWDA Annual Business Conference. One-on-one meetings will be held Nov. 1 – 2, 2026. Please see below for your one-on-one checklist.

Supplier Checklist:

- Confirm your company has met the eligibility requirements.
- Register your company for the AWDA Conference
 - Deadline: August 21, 2026
- Reserve a one-on-one meeting space per team participating.
 - Deadline: August 31, 2026
- Create company profile in MeetMax.
 - Deadline: August 21, 2026
- Sept. 7 – 18: Select and rank WDs.
- Oct. 1: Additional registrant fee increases \$100.
- Sept. 26 – Oct. 23: Manually edit schedules or request new meetings.

WD Checklist:

- Register your company for the AWDA Conference
 - Deadline: August 21, 2026
- Aug. 24 – Sept. 4: Select and rank Suppliers.
- Oct. 1: Additional registrant fee increases \$100.
- Sept. 26 – Oct. 23: Manually edit schedules or request new meetings.